



- Recheck of Course Mark**
- Reread of Final Assessment**

This form should be completed if you think there was a mistake in the calculation of your final course grade or if you would like to have your final assessment remarked for an Economics course at St. George during the Summer 2020 term. **Please submit this form to ugassistant.economics@utoronto.ca along with a copy of your final assessment.**

Personal Information

SURNAME (LAST NAME)		GIVEN NAME(S)	
U of T EMAIL ADDRESS @mail.utoronto.ca		U of T STUDENT NUMBER	
APT/UNIT NUMBER	STREET NUMBER STREET NAME		
CITY	PROVINCE/TERRITORY	POSTAL CODE	COUNTRY

Final Assessment Information

TERM: Summer 2020 F Summer 2020 Y Summer 2020 S		
COURSE CODE (E.G. ECO101H1S)	LECTURE SECTION	INSTRUCTOR NAME
HAVE YOU REVIEWED A COPY OF THE FINAL ASSESSEMENT?	<input type="checkbox"/> YES, THE INSTRUCTOR PROVIDED COPY <input type="checkbox"/> NO (recheck only)	

Reason for Request

In the space below, please explain the error(s) you believe were made in the calculation of your final grade for the course, or in the marking of your final assessment. Be as specific as possible. You may attach a separate sheet if you need more space.

SIGNATURE	DATE OF REQUEST
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Please submit this form to ugassistant.economics@utoronto.ca along with a copy of your final assessment.

DEPARTMENT DECISION <input type="checkbox"/> No change <input type="checkbox"/> Change mark to _____%	<input type="checkbox"/> New final mark submitted on eMarks
ADDITIONAL NOTES TO STUDENT (Optional)	
DEPT AUTHORIZATION REQUIRED FOR CHANGES ONLY	DATE



Information about Course Rechecks and Rereads of Final Assessments

IMPORTANT NOTE

Due to recent operational changes brought about by the COVID-19 pandemic, this department process has been established for Summer 2020 courses only. When the university resumes normal operations, students are expected to use the Faculty of Arts & Science (UTSG) Exam Recheck and Reread request form for future requests.

Recheck of Course Mark

If you think there's been a simple adding error on your final assessment or in the calculation of all of your term work, you can request a recheck of your course mark. A recheck may be requested with or without viewing your final assessment, but we strongly suggest that you view your marked final assessment before requesting a recheck.

Reread of Faculty Final Assessment

If you think that the content of your final assessment was graded incorrectly, or that a portion of your final assessment was not graded, you can request a reread of your final assessment. In this case, you must first see your marked final assessment. This is so that you can determine the specific question(s) or portion(s) of the final assessment that you think was marked incorrectly. **If you received a failing grade in the course, your final assessment was already reviewed by the department that offered the course before your final grade was posted.** Think of this form as a chance to speak directly with the faculty member who will be looking at your final assessment again. To help them understand why a reread may be necessary, be as precise as you can about where you think an error has occurred. Instead of saying "I think my final assessment was marked too harshly," or "I deserve more marks to get into another program," note specific instances of disagreement and cite evidence from the course to back up your assertions. Even though you may not have access to your course materials while seeing your final assessment, do your best to show that your answers are substantially correct. **PLEASE NOTE THAT A RECHECK OR REREAD MAY RESULT IN A RAISED MARK, A LOWERED MARK, OR NO CHANGE.**