Department of Economics University of Toronto Winter 2016

ECO 403 Developmental Macroeconomics

Instructions to Print Four Slides per Page

- 1. Download the file and save it in your hard disc (sometimes it takes too long to print it directly from the website).
- 2. Bring (i.e., open) the saved file to your screen (note that all files are in PDF format).
- 3. Click "Print" from the file menu.
- 4. Click "Properties" at the top right corner of the window.
- 5. Click "Finishing".
- 6. Enter "4" in the box for "Pages per Sheet".
- 7. Click in the box indicating "Print Page Borders".
- 8. Click "Save" to save the setting for future occasions. Name the new setting so you can access it next time.
- 9. Click "OK".
- 10. Suggestion: Test if it works by printing the first 4 slides. In "Print Range" indicate "Pages from 1 to 4".

November 16, 2015